

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – FIRMS SELECTION)**

**INDONESIA Global Environment Facility (GEF) Grant: Project Preparation Grant for  
the Preparation of Proposed Indonesia Sustainable Cities Impact Project**

Grant No.: TF0B5661

**Assignment Title: Consultancy Services for Project Document Preparation for Global  
Environmental Facility Grants – Sustainable Cities Impact Program in Indonesia**

**Reference No.:** 05/UKPBJ.ND.ST203/06.02/03/2022

The Ministry of National Development Planning/National Development Planning Agency has received financing from the World Bank toward the cost of the Global Environment Facility (GEF) Grant: Project Preparation Grant for the Preparation of Proposed Indonesia Sustainable Cities Impact Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include: (a) Prepare procurement documents for the implementation of the Sustainable City Impact Program grant, (b) Initial technical analysis, risk analysis, financing analysis in 5 selected cities; and (c) Consultation and dissemination of activities in selected cities together with relevant stakeholders. The activity will be executed by 10 professional staffs (1 Team Leader, 5 Experts, 3 Junior Experts, and 1 Administration Staff) within 8 months. The detailed Terms of Reference (TOR) for the assignment *can be found at the following website:* [www.bappenas.go.id](http://www.bappenas.go.id)

The Ministry of National Development Planning/National Development Planning Agency now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- a. Have a business license as a provider of management consulting services (KBLI 7020)
- b. National business entity that has specifications for consulting services and has a Business Permit (SIUP)/Business Number-Indonesia Standard Industrial Classification (NIB- KBLI), Company Registration Certificate (TDP), and Articles of Association (AD/ ART);
- c. Have a business license in Indonesia and is domiciled in Indonesia;
- d. Have a Taxpayer Identification Number (NPWP) and Annual Tax Return (SPT) for the last year (in 2020);
- e. Have experience:
  - Work in the field of Consulting Services at least 1 (one) job within the last 1 (one) year in the government or private sector, including subcontracting experience;
  - Similar jobs based on the type of work, complexity of work, methodology, technology, or other characteristics that can describe similarities, at least 1 (one) job within the last 3 (three) years both in the government and private sector, including proven subcontracting experience with proof of contract/reference from the user accompanied by the value of the work;
  - The highest value of similar work in the last 10 (ten) years is at least equal to 50% (fifty percent) of the total value of the HPS/Budget Ceiling.
  - Work in the field of preparation of urban planning/ policy documents, environmental and social impact assessments, as well as feasibility study documents and Detailed Engineering Design (DED) in the fields of waste management, wastewater management, energy, transportation, and/or biodiversity;
  - Work with the scope of project implementation management and project development.

- f. Have human resources:
  - Experts experienced in drafting urban national policies and urban development planning with the Government;
  - Managerial personnel; and
  - Technical personnel (if needed).
- g. Have the ability to provide equipment (if needed)
- h. The consultant is responsible for the implementation of all activities as described in the Term of Reference (ToR) and must provide office space, facilities, staff, and equipment that will enable him to carry out tasks in a timely manner.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 and World Bank Procurement Regulations for IPF Borrowers" November 2020, setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultant's Qualifications - based Selection (CQS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours (09.00 to 17.00).

Expressions of interest must be delivered in a written form to the address below by e-mail) by 18 April 2022 – 17.00 WIB.

Jakarta, 1 April 2022

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