

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

**The Government of Indonesia
Global Environment Facility Indonesia Sustainable Cities Impact Project
Grant No.: TF0B8114**

Assignment Title: Consulting Services for Review of Procedures for Integration and KLHS Policy Recommendations into the RPJMD

Reference No.: ID-LH-370188-CS-CQS

The Government of Indonesia has received financing from the World Bank toward the cost of the Global Environment Facility Indonesia Sustainable Cities Impact Project (SCIP) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include: (a) carry out literature review and gap analysis for Strategic Environmental Assessment (KLHS) integration into regional mid-term development plan (RPJMD), (b) review current practices of KLHS integration into RPJMD in five pilot cities, and (c) develop policy recommendation and technical guidelines to enhance KLHS integration into RPJMD. The Services are expected to start in January 2024 and be performed during a period of 14 months. The total estimated level of effort is approximately 11 technical/professional staff months.

Further detailed Terms of Reference (TOR) for the assignment *can be found at the following website:* <https://www.bappenas.go.id/lelangdetail/1>

The Directorate of Environmental Affairs, Ministry of National Development Planning/National Development Planning Agency now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are relevance experience of the firm in:

Necessary:

Preparing Strategic Environmental Assessment in the last five years

Desirable:

1. Applying the World Bank Environmental and Social Standards in the last five years
2. Developing strategic development planning documents in the last five years
3. Preparing Environmental Impact Assessment in the last five years

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank’s *Procurement Regulations for IPF Borrowers dated November 2020* (“the Regulations”), setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-

consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultant's Qualifications - based Selection (CQS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours (09.00 to 17.00 GMT+7).

Expressions of interest must be delivered in a written form to the address below by e-mail) by 14 November 2023 – 17.00 WIB.

Jakarta, 25 October 2023

Pokja III Unit Kerja Pengadaan Barang dan Jasa
Kementerian Perencanaan Pembangunan Nasional/Bappenas
Jl. Taman Suropati No.2 Menteng Jakarta Pusat 10310 Indonesia
E-mail: ulp@bappenas.go.id

TERMS OF REFERENCE (TOR)

Team of Consulting Services for Review of Procedures for Integration and KLHS Policy Recommendations into the RPJMD

BACKGROUND

Currently, 53% of people in Indonesia live in the urban area and it is projected to increase to 70% in 2045. The loss of biodiversity, urban sprawl, unintegrated planning, and environmental degradation including carbon-intensive development will impact the life quality of millions of Indonesians.

The Global Environment Facility (GEF) Indonesia Sustainable Cities Impact Program (GEF-SCIP) aims to strengthen the capacity of cities to prepare sustainable development plans, integrated and prioritizing capital investment planning by considering aspects of the environmental carrying capacity and biodiversity preservation in accordance to National Urban Policy, Environmental Development Policy and Low Carbon Development Policy in RPJMN 2020-2024 (National Mid-Term Development Plan). GEF-SCIP aims to create integrated urban development planning from the national level to the city level. However, the implementation of this program in the long-term will not be limited to the city level, but also at the provincial level. At the national level, the project will provide input into environmentally sound urban development planning. Meanwhile, at the city level, it supports cities to develop regional-based development with precision spatial planning, considering biodiversity and ensuring climate change resilience. There are 5 (five) components of the project:

- 1) Integrated spatial planning and urban management
- 2) Catalyzing integrated investment in priority areas
- 3) Piloting innovative financing approaches and instruments
- 4) Policy dialogue and knowledge management
- 5) Project management

To strengthen the development planning toward sustainable development, a strategic and integrative analysis of the environment (and social) impacts is required so that the policies, plan, and program generated will not bring drawback to the carrying capacity of the environment and also social cohesion. Yet, A Strategic Environmental and Social Assessment/SESA (Kajian Lingkungan Hidup Strategis, KLHS) is required to be developed during preparation of national and regional development planning as per mandated by Law No. 32/2009. For the RPJMN, a medium-term national development planning, the KLHS/SESA is mandated to be developed by the Ministry of National Development Planning/Bappenas as the preparator of the RPJMN Document. For the RPJMD, a medium-term regional development planning, KLHS/SESA is mandated to be developed by the Environment Agency (DLH) while for the RPJMD document will be developed by the Bappeda Provinsi. The detailed requirement of KLHS/SESA for the Medium Term Regional Development Plan (*Rencana Pembangunan Jangka Menengah Daerah*, RPJMD) is subsequently regulated by the Minister of Home Affairs Regulation Number 7/2018 on the Development and Implementation of KLHS in RPJMD (Permendagri 7/2018). The KLHS/SESA that is carried out for preparation of RPJMD hereafter referred to as KLHS RPJMD.

KLHS RPJMD is defined as a systematic, comprehensive, and participatory analysis that forms the basis for integrating the Indonesia Sustainable Development Goals into the RPJMD. However, In principle,

Permendagri 7/2018 aims to guide the subnational government in formulating scenarios for achieving the 17 Sustainable Development Goals with their 319 indicators which will then become the inputs for RPJMD. Through this Permendagri, it is also expected that the RPJMD will lead to prosperous regional development, by prioritizing the principles of sustainable development and environmental sustainability. KLHS RPJMD which was completed prior to finalization of the RPJMD subsequently missed the focus on accommodating strategic issues in balancing environmental carrying capacity to be able to overcome pressures and impacts from mid-term development policy, plan, and program. The analysis of carrying capacity and six impact assessments mentioned in the Government Regulation no.46/ 2016 is not conducted in a forward-looking principle, so that the future carrying capacity, pressures, and impacts are not well identified.

Additionally, the GEF-SCIP Environmental and Social Management Framework (ESMF) observed that the existing KLHS/SESA general outline and guidelines have not fully incorporated international standards and best practices, in particular the World Bank's Environmental and Social Standards (ESSs) requirements. Hence, the quality of KLHS RPJMD will need to be improved by considering and managing the environmental and social risks throughout the GEF-SCIP project which will enhance the sustainable development outcomes without further compromising the burden of environmental carrying capacity at the current and future condition.

OBJECTIVE

Considering the importance of KLHS RPJMD as an instrument to manage the environmental risks of a proposed development planning document, while at the same time ensuring achievement of the Indonesia Sustainable Development Goals through local development planning, a review of existing procedures on KLHS RPJMD and its integration to the RPJMD need to be performed. The review will include an assessment of the adequacy of existing regulations and policies to perform the integrative analysis of environmental risk/impact assessment of policies and planning at the regional level in balancing the carrying capacity, at current and future condition. Additionally, the effectiveness of current procedures and mechanism also need to be assessed by reviewing existing practice, in particular on how the results of KLHS RPJMD are incorporated and considered in providing inputs to the RPJMD in the 5 (five) pilot cities of the GEF-SCIP (Palembang, DKI Jakarta, Semarang, Balikpapan, and Bitung).

The above review is expected to result in recommendations to strengthen the existing guidance and/or additional technical for guidelines for the preparation of KLHS RPJMD and integration on its findings into the RPJMD document, to ensure the regional policies, plans and programs that are environmentally sound, taking into account the carrying capacity, as well as applying sustainable development principles.

SCOPE OF SERVICES

The scope of activities for the Review of Procedures for Integration and KLHS policy recommendations into the RPJMD are as follows:

1. Conduct a literature review of references both at the international and national level (journals, proceedings, reports and policies, including the World Bank's Environmental and Social

Framework (ESF) and GEF-SCIP Environmental and Social Management Framework (ESMF)) related to the preparation of the KLHS/SESA

2. Carry out comparison study of existing global, national, and regional level regulation and policy relevant for preparation of KLHS/SESA, including the World Bank project implementation specifically after the 2019 period following the TOR/guidance of SESA in the ESMF GEF-SCIP document (Annex 4). For Global/international level, the comparison study should include the sample of SESA implementation in the 3-4 developed and developing countries, particularly KLHS/SESA for medium-term development plan.
3. Review the effectiveness of the existing regulation and policy implementation of KLHS RPJMD formulation in 5 (five) pilot cities and provinces of GEF-SCIP (Palembang, DKI Jakarta, Semarang, Balikpapan, and Bitung). The review will include but not limited to:
 - a. assessment of the quality of KLHS RPJMD in balancing environmental carrying capacity to meet future development plan, as well as applying the Indonesia Sustainable Development Goals;
 - b. assessment on how the integrative analysis of strategic issues in KLHS RPJMD was incorporated into the RPJMD;
 - c. identification of challenges and constraints in the implementation, in particular on the technical aspects and governance; and
 - d. how the KLHS RPJMD is guiding the achievement of Sustainable Development Goals at regional level.
4. Formulation of recommendations to strengthen existing regulation and policy on KLHS RPJMD to address the results of the above review, this will include recommendation to existing regulation and policy and/or formulation of additional technical guidelines on preparation of KLHS RPJMD and integration to the RPJMD, giving consideration the current timeframe of KLHS and RPJMD formulation.
5. Formulation of capacity development and dissemination plan, including strategy and staging, module and material for capacity development and dissemination required for subnational governments to ensure smooth implementation of the regulation, policy, and guidelines.
6. Carry out consultations and discussions with all relevant stakeholders (experts, national and local governments) to improve KLHS/SESA integration into RPJMD.
7. Report the activity implementation progress periodically, through at least monthly meetings (equipped with presentation slides) and submission of deliverable reports to the Director of Environmental Affairs of Bappenas.

TASKS

The main tasks for the consulting team are as follows:

1. Prepare a methodological framework to carry out the required policy review, including the work plan and timeline.
2. Literature review of references and best practices both at the international and national level (journals, proceedings, reports and policies), including the World Bank ESF and GEF-SCIP ESMF related to the preparation of the KLHS/SESA and integration of its results into the RPJMD/development planning documents at the subnational level.

3. Conduct a comparison study of existing global, national, and regional level regulation and policy relevant to the formulation of KLHS/SESA, including the World Bank project implementation specifically after the 2019 period following the TOR/guidance of SESA in the ESMF GEF-SCIP document (Annex 4). For Global/international level, the comparison study should include the sample of SESA implementation in the 3-5 developed and developing countries, particularly SESA for medium-term development plan.
4. Review the adequacy of existing regulation and policy on KLHS RPJMD in addressing carrying capacity analysis as a baseline formulation of planning and policy in regional level (provincial and Kab/Kota) and its alignment towards Indonesia Sustainable Development Goals.
5. Carry out gap analysis of existing regulation and policy of KLHS RPJMD to identify technical aspects and governance that need to be strengthened.
6. Review existing practices of KLHS RPJMD preparation in 5 (five) pilot cities and province of GEF-SCIP (Palembang, DKI Jakarta, Semarang, Balikpapan, and Bitung), integration of its results in RPJMD, and achievement of Sustainable Development at regional level through implementation of the RPJMD.
7. Formulation of recommendations to strengthen existing regulation and policy on KLHS RPJMD to address the review findings and results.
8. Formulation of additional technical guidelines on preparation of KLHS RPJMD and integration to the RPJMD based on the review findings as deemed necessary.
9. Formulation of capacity development plan for subnational governments to ensure smooth implementation of procedures, policy, and technical guidelines relevant to KLHS RPJMD preparation and integration of its results to the RPJMD.
10. Conduct a series of meetings, FGDs, and workshops with all relevant stakeholders to gather information, and to discuss and consult the review and analysis results. All financing related to all discussion and consultation activities - including but not limited to accommodation of participants, event and/or meeting packages - is allocated in the value of the work contract.
11. If necessary, to conduct site visits (ground truthing) to ensure the truth and validity of the data and analysis. All financing related to site visits is included in the value of the work contract.
12. Conduct at least once public consultation workshop and once dissemination of activity results.
13. Periodically report (monthly meetings at the minimum) of the activity implementation (equipped with presentation slides) and submission of the deliverable reports to the Director of Environmental Affairs of Bappenas.

DELIVERABLES

The outputs of the Consultancy Services for the review of regulation and policy for preparation of KLHS RPJMD and Integration its Results into the RPJMD are as follows:

1. Methodological framework to carry out the required policy reviews and analysis, including working plan and timeline;

2. Inception Report

The inception report will need to include at the minimum:

- Literature review of references and best practices both at the international and national level (journals, proceedings, reports and policies), including the World Bank ESF and GEF-SCIP ESMF related to the preparation of the KLHS/SESA and integration of its results into the RPJMD/development planning documents at the subnational level.
- Conduct a comparison study of existing global, national, and regional level regulation and policy relevant to the formulation of KLHS/SESA, including the World Bank project implementation specifically after the 2019 period following the TOR/guidance of SESA in the ESMF GEF-SCIP document (Annex 4). For Global/international level, the comparison study should include the sample of SESA implementation in the 3-5 developed and developing countries, particularly SESA for medium-term development plan.

3. KLHS RPJMD Policy and Regulation Review Report

The KLHS RPJMD Policy and Regulation Review Report will include at the minimum of:

- Review report of the adequacy of existing regulation and policy on KLHS RPJMD in addressing carrying capacity analysis and the alignment towards Indonesia Sustainable Development Goal as a baseline formulation of planning and policy at the regional level (provincial and Kab/Kota).
- Gap analysis report of existing regulation and policy of KLHS RPJMD to identify technical aspects and governance that need to be strengthened.
- Review report of the existing practices of KLHS RPJMD preparation in 5 (five) pilot cities and province of GEF-SCIP (Palembang, DKI Jakarta, Semarang, Balikpapan, and Bitung), integration of its results in RPJMD, and achievement of Sustainable Development at regional level through implementation of the RPJMD.
- Results of in-depth discussions and workshops with relevant stakeholders; and
- Recommendations to strengthen the existing regulation and policy on KLHS RPJMD to address the review findings and results.

4. Initial Draft of the Guideline of KLHS RPJMD Preparation and Integration to the RPJMD.

The guideline will include: a) the revised guideline (Permendagri 7/2018) of KLHS RPJMD Preparation based on the review findings and results; and/or b) the additional guidelines on KLHS RPJMD integration to the RPJMD based on the review findings as deemed necessary.

5. Final Draft of the Guideline of KLHS RPJMD preparation and integration to the RPJMD.

The Final Draft will need to be approved by the Director of Environmental Affairs of Bappenas.

6. Capacity Development Plan.

The Capacity Development Plan will need to include a list of training and other capacity development activities, including dissemination strategy and module/material for subnational governments to ensure smooth implementation of regulation, policy, and guidelines relevant to KLHS RPJMD preparation and integration of its results to the RPJMD.

7. Activity Implementation Reports.

The activity implementation reports will need to be prepared and to be submitted to the Director of Environmental Affairs of Bappenas at least through presentation slides during monthly meetings. The Implementation report will also include but not limited to:

- Implementation of stakeholder engagement activities (discussions and workshops with experts, local government, and other relevant stakeholders).
- Progress on the implementation of the working plan.
- Update of timeline of implementation.
- Other updates as deemed necessary.

Deliverable	Corresponding items in the scope of work	Description	Indicative Delivery Schedule from contract signing date
Methodological framework	Deliverable 1	Developed framework to carry out the required policy reviews and analysis, including working plan and timeline	Week 2
Inception report	Deliverable 2	<ul style="list-style-type: none"> • Literature review of references and best practices both at the international and national level (journals, proceedings, reports and policies), including the World Bank ESF and GEF-SCIP ESMF related to the preparation of the KLHS/SESA and its integration into the RPJMD/development planning; and • Comparison study of existing global, national, and regional level regulation and policy, including the World Bank project implementation specifically after the 2019 	Month 1

Deliverable	Corresponding items in the scope of work	Description	Indicative Delivery Schedule from contract signing date
		<p>period following the TOR/guidance of SESA in the ESMF GEF-SCIP document (Annex 4) relevant to the formulation of KLHS/SESA</p>	
<p>KLHS RPJMD Policy and Procedures Review Report (Interim Report)</p>	<p>Deliverable 3</p>	<ul style="list-style-type: none"> ● Review report regarding the adequacy of existing regulation and policy on KLHS RPJMD in addressing carrying capacity analysis as a baseline formulation of planning and policy in regional level (provincial and Kab/Kota) and its alignment towards Indonesia Sustainable Development Goals; ● Gap analysis report of existing regulation and policy of KLHS RPJMD to identify technical aspects and governance that need to be strengthened; ● Review report of the existing practices of KLHS RPJMD preparation in 5 (five) pilot cities and province of GEF-SCIP (Palembang, DKI Jakarta, Semarang, Balikpapan, and Bitung), integration of its results in RPJMD, and achievement of Sustainable Development at regional level through implementation of the RPJMD; and ● Recommendations to strengthen the existing regulation and policy on KLHS RPJMD to address the review findings and results 	<p>Month 4</p>

Deliverable	Corresponding items in the scope of work	Description	Indicative Delivery Schedule from contract signing date
Initial Draft of the Guideline of KLHS RPJMD Preparation and Integration to the RPJMD	Deliverable 4	<ul style="list-style-type: none"> • The revised guideline (Permendagri 7/2018) of KLHS RPJMD Preparation based on the review findings and results; and/or • The additional guidelines on KLHS RPJMD integration to the RPJMD based on the review findings as deemed necessary 	Month 7
Final Draft of the Guideline of KLHS RPJMD preparation and integration to the RPJMD	Deliverable 5	Final draft of the guideline of KLHS RPJMD preparation and integration into RPJMD/development planning approved by the Director of Environmental Affairs of Bappenas	Month 10
Capacity Development Plan	Deliverable 6	The Capacity Development Plan consisting a list of training and other capacity development activities, including dissemination strategy and module/material for subnational governments to ensure smooth implementation of regulation, policy, and guidelines relevant to KLHS RPJMD preparation and integration of its results to the RPJMD	Month 11
Activity Implementation Reports	Deliverable 7	The activity implementation reports will need to be prepared and to be submitted to the Director of Environmental Affairs of Bappenas at least through monthly meetings (equipped with presentation slides)	Monthly

WORKING SCHEDULE

The above services on the Review of Procedures for Integration and KLHS/SESA Policy Recommendations into the RPJMD are to be carried out multi-years from 2023-2024 through an implementation mechanism with a team of consultants, with the following implementation stages:

1. The year 2023 includes the entire process of preparing activities, administrative processes, and fulfillment of the Methodological Framework and the Inception Report (deliverable 1 and 2), starting November-December 2023.
2. The year 2024 covers the entire process of fulfilling the deliverable 3-7 starting from January-December 2024.

The schedule of activities is presented in the following table:

Activities	2023	2024											
		Jan	Feb	Mar	Apr	May	Jun	Jul	August	Sept	Oct	Nov	Dec
Methodology, Working Plan and Schedule	November												
Inception Report	December												
KLHS RPJMD Policy and Procedures Review Report (Interim Report)													
Initial Draft of the Guideline of KLHS RPJMD Preparation and Integration to the RPJMD													
Final Draft of the Guideline of KLHS RPJMD preparation and integration to the RPJMD													
Capacity Development Plan													
Activity Implementation Reports													
Result Ekspose and Administrative Processes													

KEY EXPERTISE REQUIRED FROM THE CONSULTANT

No	Personnel	Qualification	Task/Responsibility	Assign (month)
Expert Team				
1	Team Leader (1 person)	<p>General Qualification</p> <p>Minimum Master's degree in Environmental Engineering / Environmental Science/Environmental Policy/Public Policy</p> <p>Specific Qualification</p> <ol style="list-style-type: none"> 1. 10 years of work experience in the field of public policy/environmental analysis/environmental impact analysis related to natural resource management; 2. Have minimum 3 years experience as a team leader 	Organizing all team members in achieving the expected output in accordance with the requested requirements, quality standards, contractual obligations, as well as delivery schedules set by Pejabat Pembuat Komitmen Pembangunan dan Perencanaan Nasional (PPK PPN) III Program, Ministry of National Development Planning/Bappenas	13

No	Personnel	Qualification	Task/Responsibility	Assign (month)
		<p>and project manager;</p> <ol style="list-style-type: none"> 3. Have knowledge and minimum 5 years working experience in conducting KLHS/SESA and/or Environment Impact Assessment (EIA)/ Amdal and UKL-UPL; 4. Have experience in conducting policy analysis related to sustainable development; and 5. Have knowledge related to the process of preparing development plans at the national level and synergy with the regions. <p>Desirable Qualification Have knowledge and experience in applying the World Bank Environmental and Social Standards (ESS)</p>		
2	Expert in Economics/Economics of Development Studies (1 Person)	<p>General Qualification Minimum Master's degree in Economics/Economics of Development Studies</p> <p>Specific Qualification</p> <ol style="list-style-type: none"> 1. Minimum 5 years work experience in Economics/Economics Development studies; 2. Have experience in conducting macroeconomic analysis and the contribution of the development sector in GDP; and 3. Have experience in implementing projects involving City government. 	Analyzing and reviewing the implementation of KLHS RPJMD including the existing challenges and barriers from the perspective of economics, as well as providing recommendation acts and policies to overcome macroeconomic issues	12
3	Expert in Urban and	General Qualification	Analyzing and reviewing the implementation of KLHS RPJMD	12

No	Personnel	Qualification	Task/Responsibility	Assign (month)
	Regional Planning (1 Person)	<p>Minimum Master's degree in urban and regional planning</p> <p>Specific Qualification</p> <ol style="list-style-type: none"> 1. Minimum 5 years work experience in the field of regional and urban planning as well as the formulation of regional and urban policies; 2. Have the ability to carry out environmental impact analysis in urban areas; and 3. Have experience implementing projects involving the city government. 	including the existing challenges and barriers from the perspective of urban and regional planning, as well as providing policy recommendations to overcome governance issues in the regional and urban level.	
4	Expert in System Thinking (1 Person)	<p>General Qualification</p> <p>Minimum Master's degree in the field of environment/natural resources</p> <p>Specific Qualification</p> <ol style="list-style-type: none"> 1. Minimum 5 years working experience in conducting system-based analysis; and 2. Have the ability and experience to do modeling based on a systems approach. 	<ul style="list-style-type: none"> • Evaluating and reviewing the impact of policy, plan, and program referring to the KLHS RPJMD toward environmental carrying capacity by conducting integrative analysis of the carrying capacity through system dynamics model • Scope of work applies in all the SCIP pilot cities (DKI Jakarta, Semarang, Palembang, Bitung, and Balikpapan) 	12
5	Expert in System Thinking (1 person)	<p>General Qualification</p> <p>Minimum Master's degree in the field of environment/natural resources</p> <p>Specific Qualification</p> <ol style="list-style-type: none"> 1. Minimum 5 years working experience in conducting system-based analysis; and 2. Have the ability and experience to do modeling 	<ul style="list-style-type: none"> • Evaluating and reviewing the impact of policy, plan, and program referring to the KLHS RPJMD toward environmental carrying capacity by conducting integrative analysis of the carrying capacity through system dynamics model 	2

No	Personnel	Qualification	Task/Responsibility	Assign (month)
		based on a systems approach.	<ul style="list-style-type: none"> Scope of work applies in 2 (two) SCIP pilot cities (DKI Jakarta and Semarang) 	
6	Legal Expert/Legal Drafter (1 Person)	<p>General Qualification Minimum Master's degree with a legal/law study background</p> <p>Specific Qualification</p> <ol style="list-style-type: none"> Have minimum 5 years experiences as a legal drafter; and Have the ability and experience to draft ministerial regulations. 	Undertaking legal review of regulations or other legislative instruments to support the formulation of the Guideline of KLHS RPJMD Preparation and Integration to the RPJMD, both through the revision of existing regulation and providing complementary guidelines	3
Supporting Personnel				
1	Expert Assistant for Environmental Engineering (1 person)	<p>General Qualification Minimum bachelor's degree in environmental engineering</p> <p>Specific Qualification</p> <ol style="list-style-type: none"> Have minimum 1 year experience in collecting and analyzing environmental data/spatial data/socio-cultural data/natural resource data; and Have knowledge about KLHS/SESA <p>Desirable Qualification Have knowledge and experience in applying the World Bank Environmental and Social Standards.</p>	<ul style="list-style-type: none"> Supporting team to review the existing regulation and policy on KLHS RPJMD focusing on the environmental carrying capacity, as well as providing policy recommendations to address challenges and barriers from the environmental perspectives Scope of work applies in all the SCIP pilot cities (DKI Jakarta, Semarang, Palembang, Bitung, and Balikpapan) 	13
2	Expert Assistant for Environmental Engineering (1 person)	<p>General Qualification Minimum bachelor's degree in environmental engineering</p> <p>Specific Qualification</p>	<ul style="list-style-type: none"> Supporting team to review the existing regulation and policy on KLHS RPJMD focusing on the environmental carrying capacity, as well as 	2

No	Personnel	Qualification	Task/Responsibility	Assign (month)
		<ol style="list-style-type: none"> 1. Have minimum 1 year experience in collecting and analyzing environmental data/spatial data/socio-cultural data/natural resource data; and 2. Have knowledge about KLHS/SEA. <p>Desirable Qualification Have knowledge and experience in applying the World Bank Environmental and Social Standards.</p>	<p>providing policy recommendations to address challenges and barriers from the environmental perspectives</p> <ul style="list-style-type: none"> • Scope of work applies in all the SCIP pilot cities (DKI Jakarta and Semarang) 	
3	Expert Assistant in urban and regional planning (1 person)	<p>General Qualification Minimum bachelor's degree in the field of urban/regional planning.</p> <p>Specific Qualifications</p> <ol style="list-style-type: none"> 1. Minimum 1 year experience in conducting surveys/data collection; and 2. Have experience in implementing projects involving City government 	<ul style="list-style-type: none"> • Supporting team to review the existing regulation and policy on KLHS RPJMD focusing on the urban and regional planning, as well as providing policy recommendations to address challenges and barriers from the governance aspects • Scope of work applies in all the SCIP pilot cities (DKI Jakarta, Semarang, Palembang, Bitung, and Balikpapan) 	13
4	Expert Assistant in urban and regional planning (1 person)	<p>General Qualification Minimum bachelor's degree in the field of urban/regional planning.</p> <p>Specific Qualifications</p> <ol style="list-style-type: none"> 1. Minimum 1 year experience in conducting surveys/data collection; and 2. Have a network of connections and experience helping projects involving the City Government. 	<ul style="list-style-type: none"> • Supporting team to review the existing regulation and policy on KLHS RPJMD focusing on the urban and regional planning, as well as providing policy recommendations to address challenges and barriers from the governance aspects • Scope of work applies in all the SCIP pilot cities (DKI Jakarta and Semarang) 	2

No	Personnel	Qualification	Task/Responsibility	Assign (month)
5	Administrative and Financial Personnel (1 person)	<p>General Qualification</p> <p>Minimum associate degree (or equivalent to Diploma 3 in Indonesia) in Accounting/Finance education.</p> <p>Specific Qualifications</p> <p>Minimum 1 year work experience related to project administration and finance.</p>	Supporting team to provide administrative and financial needs during the project, including budget allocation, archiving minutes of meeting and activity reports	14